

Student Employment Advisory Committee Meeting 2.23.17

Next meeting: 3.23.17

Present: Nahelle Kaughman, Amanda Walwood, Indra Halvorsone, Denise Tyburski, Aaron Colhapp, Madgrigal Von Munchow, Alison Sommer, Amelia Nielsen, Zachary Skluzacek '19

Student Employee of the Year

- Over 30 nominations
- Looking for volunteers to read through reliability awards (at least 3)
 - Alison Sommer
 - Aaron Colhappi
 - Amelia Nielsen
- Volunteers will review, select top 5 (rank), and then share with each other
- Need to be reviewed by March 1

Student Employee Appreciation Week

- Nachele distributed handout with info, sign up sheet
- **Action Item: Everyone should sign up for building lead position**
- We'd like a member of SEAC to be a building lead for each building on campus where there are student employees. Because:
 - Can each building have its own celebration activity?
 - Each lead can function as liaison for other supervisors in the building
- Nachele working on a supervisor resource that is a list of ideas of ways to celebrate employees every day of student employee appreciation week
- Need a person or two to go around and talk with businesses about donations
- Ideas for raising awareness on campus:
 - Chalking
 - Lawn signs (fun facts about student employment?)
 - Contact Rachel Peterson for email/website
 - Maybe work with communications to get photographer
 - Nachele has more ideas too!
- White Board messages to appreciate student workers. Did this work last year?
 - Yes in Library and Markim Hall, not so much in other places
- Community Appreciation Lunch is April 20

Student Learning and Evaluation

- Completed supervisor focus group, need to do the student one now
- Goal is to get a student focus group completed and data analyzed by March 23 SEAC meeting

First Year Hiring Process

- It's changing!

- Job X is now capable of handling the hiring of first year students. We're aiming to move this online for 1) efficiency, 2) HR compliance, and 3) teaching students more about real world job applications
- Nachele has already talked with large employers on campus about this...to mixed reviews
- Financial aid/admissions database "Slate" is now going to be utilized more widely across campus...centralization of the way students receive info
- It will give students a month for students to apply for jobs... By June 16
- Supervisors can start hiring May 16 or wait a little later to post jobs.
- June 30: supervisors who are hiring first year students should be done making their selections
- Supervisors can choose students on a first come, first served kind of basis... whoever hires first gets the student and then they're removed from consideration for other jobs.
- Goal is to have all hiring done by the end of July
- Students can also opt to just be placed somewhere on campus for their work assignment
- Question: will students automatically be removed from consideration for other jobs once they've accepted a job? Not exactly, they still need to remove their applications to other jobs in teh systems. So employers looking to hire may see that some applicants are no longer available to hire by the time they are reviewing applications.
- What does the application process look like? There's a generic one for all Macalester students but departments can add their own questions/requirements.
- Can we get a look at the student side? Nachele says yes.

Budget Email

- People need to do it!

Final SEAC Meeting Change

- April meeting currently scheduled for April 18th at 10:30 am
- Can we make it a breakfast at French Meadow? Breakfast meeting? Move it a bit early?
- Might work!