

Student Employment Advisory Committee Meeting 3.23.17

Next meeting: TBD (French Meadow!)

Present: Nahelle Kaughman, Amanda Walwood, Denise Tyburski, Madrigal Von Munchow, Alison Sommer, Jacki Bentsworth, Adam Johnson, Indra Halvorsone, Zachary Skluzacek '19

General question: Where do the minutes live? Right now they live in the SEAC Google Drive folder. Amanda doesn't (yet?) have access to update the website.

Updates on student hiring

- Now live for summer 2017 and academic year 2017-18 hiring
- 49 jobs currently up
- Nachele will send out more information about first year student hiring soon
- Nachele asks for feedback on hiring & communication so far?
 - No deadline on summer hires
 - In JobX upgrade, custom questions from applications didn't migrate to new system and Nachele is thinking about ways to make sure people know to add questions / review questions as part of job listing process.
- Minimum wage progressive changes have now ended. \$9.50 is the standard minimum wage. But the law is that minimum wage will now increase annually based on inflation
 - Maximum change we anticipate would be up to \$9.75 next January
 - There has been some conversation about the feasibility of moving to one pay rate for students (getting rid of tiers)

Student Employee Appreciation Week: April 17 - 21

- Nachele began a list of ideas for supervisors to show appreciation for their student employees
 - This lives in the SEAC google drive folder
- Nachele will send out a general email to all supervisors with dates, list of ideas and resources
- SEAC committee members assigned to each building should follow up on Nachele's email to prompt supervisors in their building to do a few special things for student employee appreciation week.
 - Ideally maybe there could be a building-wide drop-in thing for student employee appreciation, maybe with snacks.
 - For the most part, people are in the buildings where they work
 - Nachele can pull lists of supervisors in your building if you need help figuring out who that is
- We have some basic student employee appreciation posters available for any supervisors who want them as well as thank you notecard templates
- Indra has reserved table tents and screen in campus center for things on them
- Madrigal will pursue library computer message
- There may be a student employee appreciation week banner in the library - facilities can hang

- Chalk messages - Suzanne and Indra will do this. Plenty of chalk!
- Lawn signs - Amanda will look into this
- Social media - Adam is looking into this
- White boards - ? If you want to this in your areas, go for it! Not required
- Giveaways - Aaron and Nachele reaching out to people
- Nachele will send out info to all supervisors about two weeks ahead ~April 3
- All SEAC members invited to community recognition lunch April 20

Update From Student Learning & Evaluation task Force

- Focus groups complete
- Adam shared a handout with summary (will add to SEAC google drive)

Next steps for SEAC to support/address Supervisor Insights:

- Establish forums for supervisors to share info, challenges, and best practices
- Pursue opportunities to structure orientation/training into new employment seasons
- Do not standardize evaluation expectations; provide resources for formal & informal evaluation
- Follow-up with Department Coordinators (uniquely challenges with high responsibility but low contact)

Next steps for SEAC to support/address Student Employee insights

- Students asked for a channels they could use to give feedback about jobs/employers/MCSG or SEAC representative. Making SEAC more visible to students might be a part of this.
- A collaborative effort between SEAC, the CDC, and on-campus employers would benefit the students as many had misconceptions or just lack of understanding around how references and resumes work outside of Mac and how their on campus employment tie into future job applications

Update from Student Employee & Supervisor Handbooks

- One version for students, one version for staff
- Nachele shared sample table of contents for both
- Currently being reviewed by DeMethra and then by Bob Graff
- Once approved, links will be shared with all supervisors

Last SEAC meeting of the year will be at French Meadow!! Probably 9am breakfast meeting. Invite coming soon! We'll do updates from all 3 committees, talk about new members, and review goals for SEAC in 2017-2018.