

**STUDENT EMPLOYMENT ADVISORY COMMITTEE (SEAC)
MINUTES**

Tuesday, March 25, 2014 9:30 am
Campus Center 215

9:30 AM: Update from Api on Supervisor Training Happening in March

The last session is today. It has been going well. Api is working on adding an additional session. Everyone is encouraged to think about adding student learning components to their jobs. Starting March 23 we can use JobX to hire returning students. There was some discussion about posting a job on JobX even if we intend to hire our same students back next year. We should still post the job. Hiring of new first year students will happen in July. The process will be the same as last year.

9:35 AM: SEOTY Nomination and Awards—Api

We had 12 nominations and 5 readers. A winner has been selected and submitted to the Midwest competition. The selection went smoothly as there was a clear winner. Api will contact Paula Leonhart to take photos of the nominees and winner. He will do a summary of each candidate to run in the Daily Piper. We'll run one each day. Brenda and Api will do a letter to each nominee and the winner congratulating them and inviting them to the April lunch. The letter will be signed by Employment Services and SEAC. Brenda will start drafting it. We'll also do a Google calendar invite to them as a reminder about the lunch. Their supervisors will be invited and copied on the letter.

9:45 AM: Student Employee Appreciation Week

--Do Will and Mark have any updates from Robin about the lunch?

Lunch is April 24. We'll give \$1500 to Robin to help pay for food, etc. They are working on ideas of gifts to give to the students. We will give the SEOTY winner \$100 and something to the customer service and reliability winners. The program will include the names of the nominees and the winners. There will possibly be a sentence in the program about the winners. They are working on the design of the program. Api and Brenda will make certificates for our nominees and winners. Will is going to find out if Brian Rosenberg or some other administration representative will be speaking at the lunch.

--Thank you notes. Brenda has a template. She has drafted an email to supervisors to send the week before Student Employee Appreciation week which encourages offices and departments to thank their students and participate in our events. Draft is attached. Revisions? Should email come from SEAC or Api?

No revisions were expressed. Brenda will plan to send out the email the first week of April along with thank you notes.

--Easel/board in entrance to Campus Center with photos and comments and space to write thank you's. Get finalized and ready to go.

Indra has possibly reserved an easel. If not, could Indra or Margo do it and arrange for a couple of markers to be attached to it? We should probably also put something on it that gives directions on what we want people to do. SEAC members should go by and write a thank you message on it to get things started.

--Banner in library or link. Do we have a definite cost and are we ready to order/make?

We'd like Jesse to go ahead and order one. We feel something like "Thank you Student Workers" would be the appropriate wording.

--Create photo slideshow to play at awards ceremony. Need someone to work on this.

We like the idea but need someone to be in charge. Will is going to ask Robin what she thinks about a slide show at the lunch.

--Table tents. Status update?

We could do some table tents that say "Thank you Student Workers" like our banner will and then on others we can do something longer like "Thank you. We couldn't run the college without you." Maybe include some stats. Design should be the same as the banner.

10:00 AM: Housing during May and Summer followup

--Kathy McEathron from Res Life is willing to come to a meeting to talk about their policies for May and summer. She just needs to know the date and time.

We need to find a time for our April meeting.

10:05 AM: Discuss meeting times (Cole has a class at 9:40 on Tuesdays, Margo only works mornings and no Fridays and Mark doesn't start work until noon)

--April 16 at 10:45 am was suggested as an April meeting time. Not all responded.

Brenda will try to arrange something

10:25 AM: Reliability and Customer Service Awards

Brenda will do a tally of the rankings for our customer service award and reliability award and will contact everyone about picking the winner.

Merit Raise Question from Jesse Sawyer:

Jesse posed the following question: Why are merit raises tied to jobs and not to students? This has caused countless headaches over the years when students switch positions. Many students across campus are listed for jobs that they may not actually be doing, since moving to a

new job would cause the merit raises they have accrued to disappear. Is it simply a function of jobx that we don't transfer merit raises? The tier system for jobs makes sense, and does allow for students to be promoted in ways that gets around merit raises, but my thinking is that jobs across campus should be at least similar enough that the good work a student has done in one job should be reciprocated by any other job if that student's job changes. The topic is relevant to the library currently, since Media Services is moving into the library. Their students who stay on for next year will now have library jobs, but to actually hire them for those jobs would eliminate any merit raises they've rightfully earned over the years. This seems totally unfair to me. I would love to see a discussion about this and a response from Student Employment regarding the history of this.

ANSWER: Just like in the marketplace, if you switch jobs, you accept the pay rate of the new job you accept. Your old salary doesn't transfer to a new job. It's your choice to accept a job with a lower rate of pay or stay at your current job. The same is true for students. The job determines the rate of pay. It sounds like there might be a special circumstance with media services and the library, so Jesse should talk to Api about it.