

HealthPartners Log-on Instructions

To log on with an existing account:

1. Go to **healthpartners.com/wellbeing**
2. Enter your company name as **Macalester**
3. Enter your Username
4. Enter your Password
5. Click *Log on*

The screenshot shows the 'Log on to Well-being' page. It features a grid of four colored squares with icons: a green square with a flower, an orange square with a shoe, a red square with a bird, and a blue square with a bicycle. To the right is a login form with three input fields: '*Company name', '*Username', and '*Password'. Below the password field is the text 'Passwords are case sensitive'. A dark blue 'Log on' button is at the bottom of the form. Below the button are links for 'Register for an account', 'Forgot username?', and 'Forgot password?'. Numbered callouts (1-5) point to the top-left corner, the orange square, the Username field, the Password field, and the Log on button respectively.

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6. Click *Take My Health Assessment*

Login tip: If you don't remember your username or password, try using the Forgot Username and Forgot Password links. To have your password reset, call HealthPartners Customer Service at **952-883-7800** or toll free at **1-800-311-1052**, Monday through Thursday, 8 a.m. to 8 p.m. CST, and Friday, 8 a.m. to 6 p.m. CST.

To register for an account:

1. Go to **healthpartners.com/wellbeing**
2. Click *Register for an account* below the log on fields

Log on to Well-being

*Company name

*Username

*Password

Passwords are case sensitive

Log on

2 [Register for an account](#)

[Forgot username?](#) or [Forgot password?](#)

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3. Enter your Company name as **Macalester** and click *Continue*

Register for an account

Enter the name of the company that is offering you a well-being program. Be sure to enter the company name as provided to you by your employer.

* indicates a Required field

* Company name

Continue

Log on help

Customer service

952-883-7800 📞
800-311-1052 (toll-free) 📞
877-222-2794 (TTY) 📞
8:00am – 8:00pm CST, Monday – Thursday
8:00am – 6:00pm CST, Friday

4. Indicate you have HealthPartners insurance through **Macalester** by clicking Yes

Register for an account

You have indicated _____ you should use your _____
If you have HealthPartners insurance through _____ you should use your
HealthPartners username and password to log on.
Do you currently have HealthPartners insurance through _____ ?

Yes **No** **4**

Log on help

Customer service

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As a medical health plan member:

5. To begin the registration process complete step 1 of 2:

- Enter your 8-digit member ID
- Your date of birth
- Click *Continue*

myHealthPartners registration (Step 1 of 2)

Complete two easy steps to sign up for your personal myHealthPartners account. Once you sign up, you can view your claims and account balances, get started with online delivery of your plan documents and more!

For step 1, enter your 8-digit member ID number exactly as shown next to ID# on your HealthPartners membership card, and enter your date of birth.

[Need help registering for an account?](#)

* indicates a required field

*8-digit member ID number

*Date of birth (MM/DD/YYYY format)

Continue

Log on help

Customer service

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6. To finish the registration process complete step 2 of 2:

- Create a Username
- Create a Password
- Enter your email address
- Complete the security questions
- Read and agree to the terms and conditions
- Click *Continue*

myHealthPartners registration: Step 2 of 2

Welcome Judy

Fill out all of the information on this page to complete your registration for a myHealthPartners account.
[Need help registering for an account?](#)

* indicates a required field

***Create username**
 Your username must be at least eight characters. It may contain letters and/or numbers, can't contain spaces and is not case sensitive.

***Create password**
 Your password must be at least eight characters. It may contain letters and/or numbers and is case sensitive.

***Confirm password**

***Email address**

***Confirm email address**

Set up three security questions. If you forget your password, you'll be able to reset it by answering these questions.

*** Security question one**
Select a question

*** Answer one**

*** Security question two**
Select a question

*** Answer two**

*** Security question three**
Select a question

*** Answer three**

I have read and agree to the [Terms and Conditions](#)

Continue

7. Follow the prompts and complete the health assessment.